

Clay Brick and Paver Association of New South Wales



CLAY BRICK AND PAVER ASSOCIATION OF NEW SOUTH WALES

MINUTES OF ANNUAL GENERAL MEETING ON 22nd APRIL 2021 BY ZOOM CONFERENCE

PRESENT: Andrew Barham – Bowral Bricks
Avery Spackman – Austral Bricks
Elizabeth McIntyre – Think Brick Australia

APOLOGIES: Anthony Tannous – PGH Bricks & Pavers

1. ALTERATIONS TO THE RULES OF ASSOCIATION

The proposed alterations to the Rules of Association were presented to the Members.

2. VOTE BY MEMBERS TO ADOPT THE PROPOSED ALTERATIONS TO THE RULES OF ASSOCIATION

A quorum of Members voted in support.

3. ACCEPT RESIGNATION OF ANDREW BARHAM AND ACCEPT ALLEN JAMBA TO REPLACE HIS POSITION IN THE ASSOCIATION

A quorum of Members voted in support.

4. ACCEPT RESIGNATION OF ANTHONY TANNOUS AS PRESIDENT OF THE ASSOCIATION

His replacement will be announced at another time.

A quorum of Members voted in support.

5. ACCEPT AVERY SPACKMAN TO ACT AS INTERIM PRESIDENT

A quorum of Members voted in support.

Clay Brick and Paver Association of New South Wales



There being no further business, the meeting was declared closed at 6:50AM.

Signed as a correct record

A handwritten signature in cursive script, reading 'Avery Spackman', written in black ink.

Avery Spackman

President

Clay Brick & Paver Association of New South Wales

Clay Brick and Paver Association of New South Wales



DECLARATION OF AUTHORISED OFFICER in accordance with Regulation 126 *Fair Work (Registered Organisations) Regulations 2009*

ALTERATION OF OTHER RULES OF ORGANISATIONS in accordance with section 159 of the *Fair Work (Registered Organisations) Act 2009*

I, Avery Spackman of 738-780 Wall Grove Road, Horsley Park, am the Vice-President of the Clay Brick and Paver Association of NSW and am authorised to give this notice of particulars of alterations to the rules of Clay Brick and Paver Association of NSW and to make this declaration as required by Regulation 126 of the Fair Work (Registered Organisations) Regulations 2009.

1. I declare that the alterations were made in accordance with the rules of the Clay Brick and Paver Association of NSW.
2. The particulars of the rule alterations are attached to this declaration and labelled 'Schedule A'.
3. The actions taken under the rules to make this alteration were as follows:
 - a. On the 23rd of March 2021, the committee members met and a 7 days' notice was given to resolve to alter the rules. A quorum of members met and the alteration to the rules were resolved.
 - b. The President called for an Annual General Meeting.
 - c. The President sent notice to members on the 30th of March 2021 and included a copy of the proposed rule changes, which is attached to this declaration.
 - d. The Annual General Meeting was held on the 22nd of April 2021.
 - e. A quorum of members attended the Annual General Meeting.
 - f. The quorum of members voted in support.
 - g. The notice of application for alteration of rules will be posted on our website.
4. I declare that the particulars set out in this notice are true and correct to the best of my knowledge and belief.

Signed and dated by an officer.

**Avery Spackman
President**

Dated: 22 April 2021

Schedule A

Changes regarding references to “General” or “General Meeting of the Committee”

4 Contributions

- (a) The Committee may set the annual contribution payable by Members.
- (b) The Committee may decide to impose a special levy for a specific programme of action which Members must pay in addition to the normal Member contribution.
- (c) Members must pay all contributions and special levies monthly unless decided otherwise by the Committee.

5.4 Casual vacancy

- (d) If a casual vacancy occurs and the unexpired portion of the term of Office is less than three years, the vacancy will be filled by the Committee appointing a Financial Member to that Office.

5.6 Meetings of the Committee

- (a) Unless otherwise decided by the Committee, the Committee will meet at least once every six months on such day and at such place as the President may, from time to time, determine. Nothing in these rules prevents the Committee from meeting or passing resolutions at, or on the same day as, an Annual General Meeting or Extraordinary General Meeting.

Inclusion of new sub-rule 6(ba) regarding General Meetings

6 General Meetings

- (ba) If an Annual General Meeting does not deal with the presentation of the audited general purpose financial report, operating report and auditor’s report, an Extraordinary General Meeting shall be called for this purpose.

- (h) (iii) Except as provided in sub-rules 6(h)(i) and 6(h)(ii), notice of an adjournment of a General Meeting or of the business to be transacted at an adjourned meeting is not required to be given.

Inclusion of new sub-rule 14(c) regarding Passing of Resolutions at an AGM

14 Expenses and accounts

(c) The Committee shall, each year, cause to be prepared, and approve, a general purpose financial report and operating report and shall provide a copy of the same, along with the auditor's report referred to in sub-rule 19(e), to the members in accordance with the Act.

Inclusion of the descriptor auditor's" in sub-rule 19(e)

19 Auditor

(e) The appointed auditor must inspect and audit the accounting records kept by the Association in relation to each Financial Year and issue an auditor's report for that Financial Year to the Association.

Removal of rules 9, 10, 11 and 12

9 Disclosure of Officer's Relevant Remuneration and Non-Cash Benefits

10 Disclosure of Officer's material personal interests

11 Disclosure by Association of payments

12 Officers to undertake approved training